



# Disaster Relief Aid

## Grant Fulfillment Procedures for Disaster Relief Aid

**Eligibility:** In the wake of a disaster, grants will only be given to credit union employees or volunteers on a first come, first served basis. Quick Impact Grants are provided within 30 days following a disaster to assist with immediate disaster relief needs. The intent of these grants is to help stabilize the individual's situation, so they are able to return to work and serve credit union members. Phase II Grants are intended to assist credit union employees and volunteers with unfulfilled disaster needs after other resources such as insurance and FEMA have been used. The Foundation will issue a call to CEOs for Phase II grants beginning 60 to 90 days after disaster has struck, dependent on the total disaster relief funds available. If additional funds are available, Phase III funding will be announced at least 150 days following a disaster. These grant are intended for those credit union employees and volunteers who suffered catastrophic loss and are still needing assistance after Phase II grants have been distributed.

**Grant Amounts:** There is a limit of one grant per family living at the same address. Quick Impact Grants are up to \$500 and Phase II Grants are up to \$1,500. Phase III grants are based on individual need and total funds available.

**Geographic Limitations:** Any resident in North or South Carolina. Applications that do not fall within these areas will not receive grant support. Non-credit union members are also excluded.

**Grant Fulfillment Procedures:** Grant applications are distributed to credit union employees or volunteers by the CU president/manager or branch manager. The first page of the application is completed by the applicant, and the second page is completed by the CU president/manager or branch manager. The grant application can be e-mailed to Lauren Whaley [lwhaley@carolinasfoundation.org](mailto:lwhaley@carolinasfoundation.org).

Once received, the application is logged into a spreadsheet that tracks the name, credit union and prioritized need. Once approved, funds will be issued through electronic transfer to the grantee's credit union account. The routing number and account number must be provided on the application. The Foundation can also issue the grantee a check mailed to the credit union to the attention of the CU president or branch manager. Checks will be made payable to the name on the grant application.

If credit union employees are in need of IMMEDIATE financial assistance, they are also encouraged to seek out additional disaster relief resources which may include:

American Red Cross, [www.redcross.org](http://www.redcross.org)

FEMA, [www.fema.gov](http://www.fema.gov)

United Way, [www.unitedway.org](http://www.unitedway.org)

Local Community Organizations & Churches

For IRS purposes, it is extremely important that all lines of the application area are completed. The CU president or branch manager needs to determine the status of the grant as critical, serious, or moderate. Any information left blank will delay the fulfillment process.

**Donation collection:** Contributions to the Carolinas Credit Union Foundation's Disaster Relief Fund are welcomed and appreciated by those affected by disaster. Since its establishment, the Carolinas Foundation has provided more than \$2 million in aid to the local, national, and international credit union communities. Any donation collected is disbursed dollar-for-dollar to aid in disaster recovery.



# Disaster Relief Aid

## Grant Application Form for Credit Union Employees and Volunteers

Name(s): \_\_\_\_\_ Credit Union: \_\_\_\_\_

Spouse's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Have you applied for a disaster relief grant from the Carolinas Foundation (Phase I or Phase II)? Yes \_\_\_\_\_ No \_\_\_\_\_

What is the total amount received in grant funding from the Carolinas Foundation? \_\_\_\_\_

Are you still displaced from your home because of the disaster? Yes \_\_\_\_\_ No \_\_\_\_\_

What are your current living arrangements? \_\_\_\_\_

Length of Credit Union Employment/Volunteering/Membership: \_\_\_\_\_

Job Title: \_\_\_\_\_

What is the extent of your losses due to this disaster? Describe your losses & estimated dollar values below. Use additional paper if necessary.

1. Your Home:

2. Personal Belongings, etc.:

**Total dollar amount of expenses not covered by insurance/FEMA/or other outside assistance: \$** \_\_\_\_\_

**Amount of Grant Requested: \$** \_\_\_\_\_

The Carolinas Credit Union Foundation will make the payment on all approved grants up to the amount available

**Please read the following statement, print your name and sign below:**

**I, \_\_\_\_\_, swear the provided information is true and all funds that I may receive will be used to aid me and or my family to recover from damages caused by this disaster.**

\_\_\_\_\_  
(Signature of Grant Applicant)

\_\_\_\_\_  
(Date)



# Disaster Relief Aid

## For Credit Union Use Only

Please verify whether this grant applicant is a current employee or volunteer of your credit union.

Grant Applicant Name: \_\_\_\_\_

Current Credit Union **Employee**: \_\_\_\_\_ Yes \_\_\_\_\_ No

Current Credit Union **Volunteer**: \_\_\_\_\_ Yes \_\_\_\_\_ No

Please prioritize the needs of this grant applicant:

1. **Critical** \_\_\_\_\_

2. **Serious** \_\_\_\_\_

3. **Moderate** \_\_\_\_\_

\_\_\_\_\_  
Credit Union CEO/Branch Manager Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Credit Union Name and Contact for Grant Funds.

\_\_\_\_\_  
Account number and routing number for ACH deposit

**Return these two pages to:**

**Lauren Whaley, Carolinas Credit Union Foundation President**  
via email at [lwhaley@carolinasfoundation.org](mailto:lwhaley@carolinasfoundation.org)